



Meeting Agenda

Monday, March 16, 2020

1:00-3:00 pm

ONLINE Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/582178682>
 Dial: +1 669 900 6833 (US Toll), +1 646 876 9923 (US Toll)

Meeting ID: 582 178 682

Steering Committee

Baldwin Park __Veronica Valenzuela	Charter Oak __Ivan Ayro __Debra Black	Mt. SAC __Madelyn Arballo __Tami Pearson	Consortium __Ryan Whetstone __Ana Ramos
Bassett __Albert Michel	Covina Valley __Virginia España	Pomona __Enrique Medina __Miguel Hurtado	Partners/guests present:
ESGVROP __Sherryl Carter __Leticia Covarrubias	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Rocky Bettar	

<ul style="list-style-type: none"> • Welcome & Agenda Check • Public Comment • Approval of Minutes for 2/26/2020 	
Objectives for the day:	
1. Coronavirus Update	
2. Fiscal Update	
3. East San Gabriel ROP – Program Request	
4. Data Update	
5. Event updates	
6. Positions request for approval – Data Analyst & Adjunct Consortium Counselor	
7. Updates	Events <ul style="list-style-type: none"> • CCAE State Conference – April 23-25, 2020 Sacramento- <u>POSTPONED to Spring 2021</u>
8. Adjourn	



DUE DATES

February 2020

- **Feb 28:** Preliminary allocations for 2020-21 and 2021-22 released by this date

March 2020

- **Mar 1:** 17/18 and 18/19 and 19/20 Member Expense Report due in NOVA (Q2)
- **Mar 1:** Close out of 17/18 Member Funds due in NOVA
- **Mar 31:** 17/18 and 18/19 and 19/20 Member Expense Report certified by Consortia by NOVA (Q2)
- **Mar 31:** Close out of 17/18 funds in NOVA certified by Consortia in NOVA
- **Mar 31:** End of Q3

April 2020

- **Apr 30:** Student Data due in TOPSPro (Q3)

May 2020

- **May 2:** CFADs for 2020-21 due in NOVA

June 2020

- **Jun 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q3)
- **Jun 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q3)
- **Jun 30:** End of Q4

August 2020

- **Aug 1:** Student Data due in TOPSPro (Q4) FINAL
- **Aug 15:** Annual Plan for 2020-21 due in NOVA

September 2020

- **Sep 1:** 18/19 and 19/20 Member Expense Report due in NOVA (Q4)
- **Sep 1:** July 1, 2019 to June 30, 2020 expenses by program area due (estimates only) in NOVA
- **Sep 30:** 18/19 and 19/20 Member Expense Report certified by Consortia in NOVA (Q4)
- **Sep 30:** 20/21 Member Program Year Budget and Work Plan due in NOVA
- **Sep 30:** End of Q1

October 2020

- **Oct 30:** 20/21 Member Program Year Budget and Work Plan certified by Consortia in NOVA
- **Oct 31:** Student data due in TOPSPro (Q1)

December 2020

- **Dec 1:** July 1, 2019 to June 30, 2020 Instructional Hours and Expenses by Program Area due (actuals) in NOVA and certified by Consortium
- **Dec 1:** 18/19, 19/20, & 20/21 member expense report due in NOVA (Q1)
- **Dec 31:** 18/19, 19/20 & 20/21 Member Expense Report certified by Consortia in NOVA (Q1)
- **Dec 31:** End of Q2